Add logo and address

Risk assessment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Event: Online communication with young people  Date and Location: Online  Group/Group leader: Add contact details of responsible person  Contact details: Add contact details of responsible person  Online risk can be classified in three ways:   * Content risk: children receiving mass-distributed content. This may expose them to age-inappropriate material such as pornography, extreme violence, or content involving hate speech and radicalisation. * Conduct risk: children participating in an interactive situation. This includes bullying, sexting, harassing, being aggressive or stalking; or promoting harmful behaviour such as self-harm, suicide, pro-anorexia, bulimia, illegal drug use or imitating dangerous behaviour. A child’s own conduct online can also make them vulnerable - for example, by over-sharing their personal information or by harassing or bullying themselves. * Contact risk: children being victims of interactive situations. This includes being bullied, harassed or stalked; meeting strangers; threats to privacy, identity and reputation (for example, through embarrassing photos shared without permission, a house location being identified, someone impersonating a user, users sharing information with strangers); and violence, threats and abuse directly aimed at individual users and/or groups of users.   https://www.gov.uk/government/publications/child-safety-online-a-practical-guide-for-providers-of-social-media-and-interactive-services/child-safety-online-a-practical-guide-for-providers-of-social-media-and-interactive-services | | | | |
| Activity | Possible Risk | Prevention | Action to be taken to reduce risk | Responsibility |
| * Online/virtual communication with young people | * Unsafe contact between adults and young people e.g. grooming | * Leaders to have been safer recruited * Communication only permitted with carer consent * Two safer recruited adults in all communications * All online communication will take place in compliance with attached guidelines | * Maintain a log of all online communication * Log to be reviewed and stored by DSO | Group leader  DSO |
| * Online/virtual communication with young people | * Miscommunication i.e. when communicating in written form the meaning may be unclear | * All online communication will take place in compliance with attached guidelines * Leaders to be vigilant about how their communication may be misconstrued * Two safer recruited adults in all communications * If a leader is concerned a miscommunication has taken place contact the DSO immediately * Leaders should avoid abbreviations | * Maintain a log of all online communication * Log to be reviewed and stored by DSO | All leaders  DSO |
| * Online/virtual communication with young people | * Young people contact leaders on their personal profiles | * Leaders implement privacy settings on personal accounts * Leaders do not accept contact requests from young people on their personal accounts * Young people made aware that it is inappropriate to contact leaders on their personal profiles | * Leaders review accounts * Any concerns to be referred to the DSO | All Leaders  DSO |
| * Online/virtual communication with young people | * Cyberbullying or inappropriate content | * Young people and leaders given guidelines that must be adhered to * Leaders vigilant to evidence of cyber bullying, in communications and on all social media platforms * Young people reminded of the code of conduct at the start of each online interaction * Leaders to be up to date with their safeguarding training | * Maintain a log of all online communication * Log to be reviewed and stored by DSO | All leaders  DSO  Young people |
| * Online/virtual communication with young people | * Data breach | * Data to be stored in accordance with GDPR guidelines * Young people to be reminded about data confidentiality | * Any breach to be reported to leader name | All leaders  Young people |
| * Online/virtual communication with young people | * Disclosure of confidential information e.g. overhearing conversations | * Young people to be reminded about confidentiality * Use of headphones | * Maintain a log of all online communication * Any breach to be reported to DSO * Log to be reviewed and stored by DSO | All leaders  Young people  DSO |
| * Online/virtual communication with young people | * Physical or emotional injury when participating in activities e.g. until tomorrow/game face/milkshake | * Careful selection of activities * Leader to carry out risk assessment for any activities | * Maintain a log of all activities * Log to be reviewed and stored by DSO | All leaders  Young people |
| * Online/virtual communication with young people | * Overworking | * Leader to maintain appropriate boundaries | * Group leader to check in with team regularly | Group leader |
| * Online/virtual communication with young people | * Physical safety * Robbery | * Ensure that all valuables and personal items are kept out of camera view | * Contact group leader or district youth team if concerned about personal safety | All leaders  DSO  Young people |
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| Completed by: |
| Signed: |
| Date: |