**Person Specification**

Post: Ministry with Older People Employee

Lay Employee in the … Circuit of the Methodist Church

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| **Attributes** | **Essential** | **Desirable** | **Method of Assessment** |
| **Education & Training** | An NVQ 3 or equivalent qualification in a relevant discipline related to working with older people. |  | Q |
| **Proven Ability** | Current and active member of Christian Church or Community | Experience of networking across voluntary and statutory sectors | A, I |
|  | Experience and knowledge of working with older people with dementia and other vulnerabilities. |  |  |
| **Special Knowledge & Skills** | Ability to assess community and individual’s needs | A knowledge of the benefit system | A, I |
|  | Able to communicate effectively in writing and verbally in one to one situations and also to larger groups. |  |  |
|  | Ability to use email and have basic MS Office IT Skills (Word and Excel) |  |  |
| **Special Qualities or Aptitudes** | Able to relate effectively to older people | Able to set and work to goals without direct supervision | A, I |
|  | Be self motivated and able to motivate others. | Able to adapt to changing priorities and circumstances | A, I |
|  | Able to present a strong Christian example | Able to contribute effectively to a team | A, I |
|  | Ability to liaise with church and wider community. |  | A, I |
| **Any Other Requirements** | Willingness to understand and engage with Methodism and be subject to its discipline |  | I |
|  | Satisfactory Enhanced Disclosure from the Disclosure & Barring Service |  | DBS  Application |
|  | Prepared to work flexibly during days, evening and weekends |  |  |
|  | Willingness to adhere to Methodist Safeguarding policies |  |  |
|  | The use of a car and the ability to drive. |  |  |